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| 1. Press windows key (pictured) then press next the “R” key. Do not release the windows key.   windows key.jpg |
| 1. The Run window will open run window.jpg   Type cmd and press the Ok button |
| 1. A command prompt window will open. Assuming fad is installed in c:\Fad, type the following command as shown below. Make sure that what you type is similar to the our example:   dir c:\fad /s > c:\fad\fadfiles.txt  command window.jpg |
| 1. Open the folder where Fad is installed, for example c:\Fad. You will now see the file you just created. If you open this file, you will see that it is just a list of the files found in the folder.   fad folder.jpg |
| 1. Email the fadfiles.txt to me. |